# LOGGING INTO CLIENT PORTAL

**Section 1** How to log into Client Portal

**Section 2** How to sign in using Mobile Device

**Section 3** How to sign in using a laptop or computer

**How to log in to the Client Portal**

Our new Client Portal makes it easy to book sessions, classes and courses, check availability, and manage your account details from any device.

If you are currently a member of Waves Leisure Centre, or have been a member in the past, we've already set up your Client Portal account for you.

Your username is the email address linked to your Waves membership or customer profile.

If your email address has changed since your last visit, please let us know so we can update it for you.

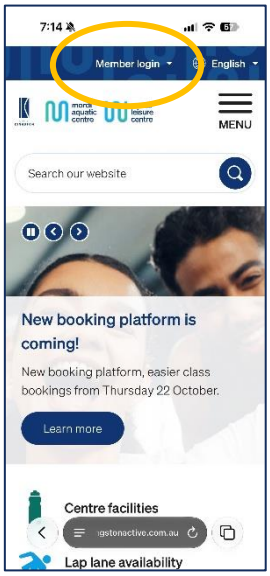
To get started, simply reset your password here.

Once you've reset your password, log in to the Client Portal here and take a look around.

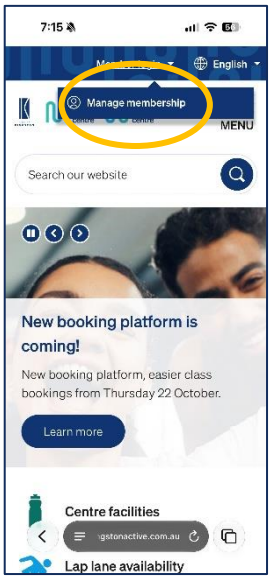
**SECTION 2**

**Instructions for signing in to Client Portal – Mobile**

Visit Active Kingston Homepage and click member login.




Click Manage Membership.

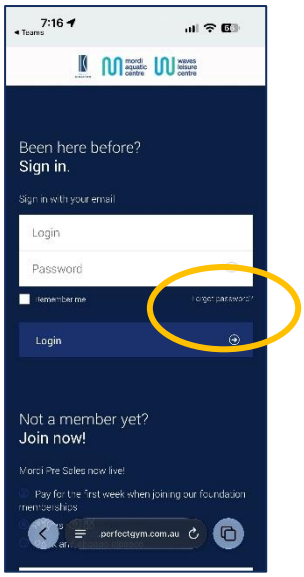



If this is your first time logging into Client Portal or you have forgotten your password please click, Forgot Password.

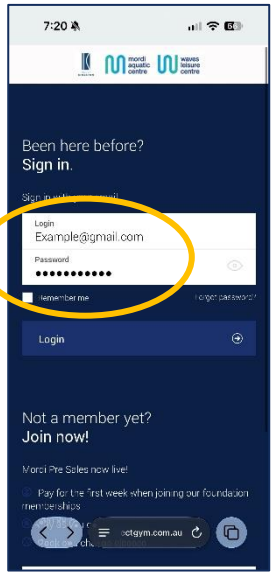
Follow the prompts to reset your password, and try again.

Enter your email and password registered to your account.

You have an option to click, Remember Me, for a faster sign in next time.



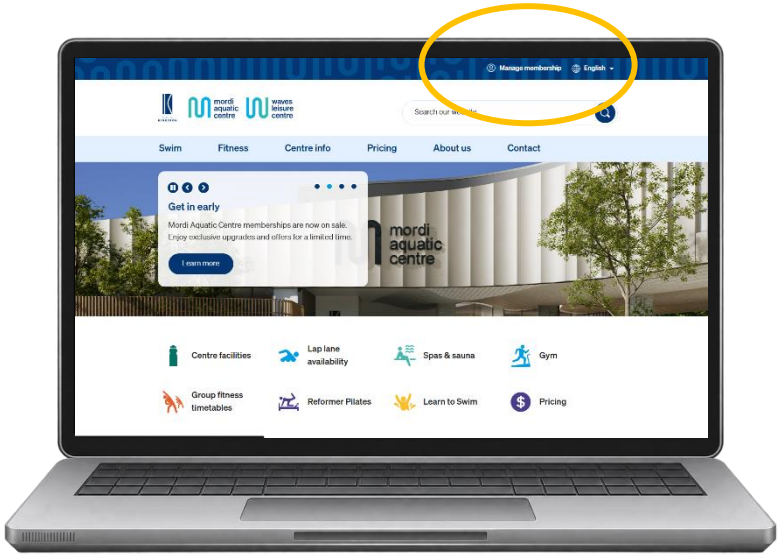
Click log in to book into sessions, classes and courses, view availability, and manage your account details on any time on any device.



**SECTION 3**

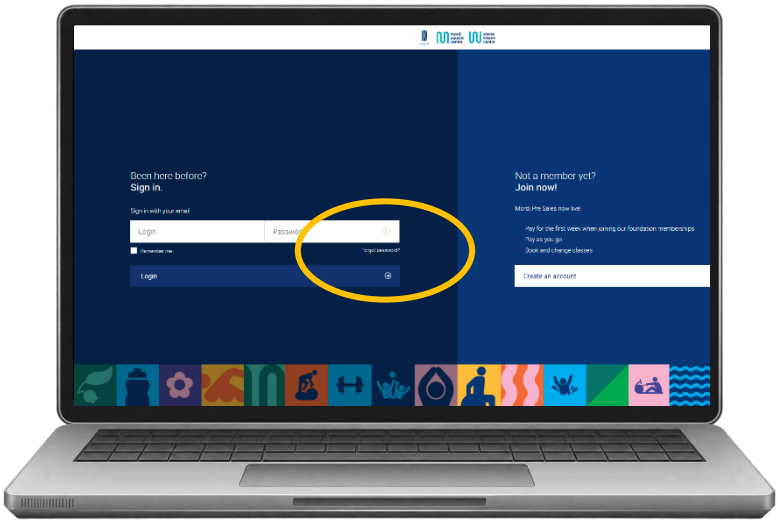
**Instructions for signing in to Client Portal – Computer**

Visit Active Kingston Homepage and click Manage Membership.




If this is your first time logging into Client Portal or you have forgotten your password please click, Forgot Password.

Follow the prompts to reset your password, and try again.



Enter your email and password registered to your account. You have an option to click, Remember Me, for a faster sign in next time.

Click log in to book into sessions, classes and courses, view availability, and manage your account details on any time on any device.

